



# TENNESSEE COLLEGE OF APPLIED TECHNOLOGY

CRUMP

## POSITION ANNOUNCEMENT MACHINE TOOL TECHNOLOGY INSTRUCTOR – CRUMP CAMPUS

The Tennessee College of Applied Technology Crump is accepting applications for the full-time position of Machine Tool Technology Instructor to be located at the main campus in Crump, Tennessee.

### **MINIMUM QUALIFICATIONS**

- High School Diploma or Equivalent
- Machine Tool Technology Diploma from an accredited technical institution and teaching experience preferred
- Must have three (3) years of approved employment experience in the occupation to be taught beyond the normal learning period (generally four (4) years)
- Applicant must have good communications and computer skills and be willing to remain current in the machinist field

### **GENERAL DUTIES:**

The Machine Tool Technology Instructor shall be directly responsible to the institution administration. The instructor shall develop, plan and prepare a complete progressive course of study, lesson plans, assignment and instructional aides, and keep these revised and up to date to meet the requirements of industry. Motivation, conduct, safety, discipline and appearance of student during the time he/she is on the institution campus are also duties of the machine tool technology instructor. The instructor will also assist with student placement and student follow-up; participate in recruitment of students; evaluate student progress and maintain student records; participate in professional development activities; cooperate with outside agencies; work with program advisory committees; conduct visits to business and industry; and establish and maintain good public relations within the college's service area. Some travel is required.

**SALARY:** Commensurate with Tennessee College of Applied Technology salary guidelines.

### **WORKING CONDITIONS:**

- Use of computer
- Normal standing, sitting, and walking
- Work is performed in a classroom and shop setting with frequent interruptions and distractions.
- Must be physically able to lift up to 50 pounds, stoop, stand and work, with or without accommodation, to demonstrate and perform all work-based projects in a classroom and shop setting.
- Operate a motor vehicle to travel within the college service area and in other areas as needed.

**APPLICATION & RESUME SUBMISSION:** Qualified applicants should submit a cover letter, resume, transcripts, applicable certifications and application online at [tcatcrump.edu](http://tcatcrump.edu) For more information call Madelyn Keith at 731-632-3393. Complete applications will be accepted until position is filled.

**APPLICATION REVIEW:** Review of complete application submittals will begin immediately.

Tennessee College of Applied Technology Crump is a TBR institution and is an AA/EEO employer and does not discriminate on the basis of race, color, national origin, sex, disability, age, status as a protected veteran, political affiliation, genetic information, or any other legally protected class with respect to all employment, programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Madelyn Keith, Coordinator of Financial and Administrative Services, PO Box 89, Crump, TN 38327, [madelyn.keith@tcatcrump.edu](mailto:madelyn.keith@tcatcrump.edu) See the full non-discrimination statement at [tcatcrump.edu/about/non-discrimination-statement](http://tcatcrump.edu/about/non-discrimination-statement).