



## POSITION ANNOUNCEMENT TRUCK DRIVING ADJUNCT INSTRUCTOR (PART-TIME)

The Tennessee College of Applied Technology Crump is accepting applications for the part-time position of Truck Driving Adjunct Instructor to be located at the Parsons Campus in Parsons, Tennessee.

### **MINIMUM QUALIFICATIONS**

- Candidates must have high school diploma
- Must hold a valid commercial driver's license in Tennessee
- Minimum of five years' experience as over-the-road driver with exemplary record
- Must possess good verbal and written communication skills
- Must be able to organize and provide theoretical and practical instructional activities to enable students to obtain CDL

### **GENERAL DUTIES:**

The adjunct truck driving instructor is responsible for teaching all phases of the program to include safety regulations; CDL regulations, traffic laws, road atlas and highway routes; instruments and cab controls; engine and air brake systems, adverse weather condition driving techniques; hazardous materials transportation; clutch, gear and transmission patterns; coupling and uncoupling trailers, obstacle course and backing procedures; defensive driving; and over-the-road driving experiences. The adjunct instructor will also assist with student placement and student follow-up; participate in recruitment of students; cooperate with outside agencies; work with the program advisory committee; conduct visits to related business and industry; and establish and maintain good public relations within the college's service area. Other duties include assisting with curriculum development and updates, student record keeping, participation in professional development activities, and participation in student organizations

**SALARY:** Commensurate with Tennessee College of Applied Technology salary guidelines.

### **WORKING CONDITIONS:**

- Use of computer
- Normal standing, sitting, and walking
- Must be physically able to lift up to 50 pounds, stoop, stand and work, with or without accommodation, to demonstrate and perform all work-based projects.
- Operating a motor vehicle to travel within the college service area and in other areas as needed.

### **APPLICATION & RESUME SUBMISSION:**

Qualified applicants should submit a cover letter, resume, transcripts, applicable certifications and application online at [tcatcrump.edu](http://tcatcrump.edu) For more information call Madelyn Keith at 731-632-3393. Complete applications will be accepted until position is filled.

### **APPLICATION REVIEW:**

Review of complete application submittals will begin immediately.

Tennessee College of Applied Technology Crump is a TBR institution and is an AA/EEO employer and does not discriminate on the basis of race, color, national origin, sex, disability, age, status as a protected veteran, political affiliation, genetic information, or any other legally protected class with respect to all employment, programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Madelyn Keith, Coordinator of Financial and Administrative Services, PO Box 89, Crump, TN 38327, [madelyn.keith@tcatcrump.edu](mailto:madelyn.keith@tcatcrump.edu) See the full non-discrimination statement at [tcatcrump.edu/about/non-discrimination-statement](http://tcatcrump.edu/about/non-discrimination-statement).